



Resources and Governance Scrutiny Committee

Date: Tuesday, 4 February 2020

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

There will be a private meeting for Members only at 9.30am in Committee Room 6 (Room 2006), 2nd Floor of Town Hall Extension

Access to the Council Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

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Membership of the Resources and Governance Scrutiny Committee

Councillors - Russell (Chair), Ahmed Ali, Andrews, Clay, Davies, Lanchbury, Moore, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 7 January 2020

5 - 16

5. The Council's Updated Financial Strategy and Budget reports 2020/21

Report to follow.

5a. Corporate Core Budget Report 2020/21

Report to follow.

5b. Council's Capital Strategy 2020/21

Report to follow.

6. Domestic violence and abuse funding and commissioning review

Report of the Strategic Director (Neighbourhoods) attached

17 - 28

This report provides a response to questions raised at the Scrutiny Committee meeting in September 2019 about the review of domestic violence and abuse funding and commissioning arrangements.

7. ICT update

Report to follow.

8. Delivering the Our Manchester Strategy

Report to follow.

9. Overview Report

29 - 60

Report of the Governance and Scrutiny Support Unit.

This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

10. Legal Services Update

Report to follow.

11. Exclusion of Press and Public

The officers consider that the following item contains exempt information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Committee is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of this item.

12. Legal Services update (Public Excluded)

Report to follow.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration. .

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

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Joanne Roney OBE
Chief Executive
Level 3, Town Hall Extension,
Albert Square,
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Michael Williamson
Tel: 0161 2343071
Email: m.williamson@manchester.gov.uk

This agenda was issued on **Monday, 27 January 2020** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

Resources and Governance Scrutiny Committee

Minutes of the meeting held on Tuesday, 7 January 2020

Present:

Councillor Russell (Chair) – in the Chair
Councillors Ahmed Ali, Andrews, Clay, Davies, Lanchbury, B Priest, Rowles,
A Simcock, Stanton, Wheeler and Wright

Also present:

Councillor Ollerhead, Executive Member for Finance and Human Resources

Apologies: Councillor Moore

RGSC/20/1 Minutes

Decision

To approve the minutes of the meeting held on the 3 December 2019 as a correct record.

RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21

The Committee considered a report of the Chief Executive and the Deputy Chief Executive and City Treasurer, which provided an update on the Council's overall financial position and set out the next steps in the budget process. In doing so, the report outlined Officer proposals for how the Council could deliver a balanced budget for 2020/21.

In conjunction with the above, the Committee also received and considered the draft Council Business Plan for 2020/21 and the Corporate Core medium term financial plan (MTFP) and budget proposals for 2020/21, which included those areas of service which were in the remit of Resources and Governance Scrutiny Committee but not within the Corporate Core (namely operational property, facilities management and the investment estate from within the Growth and Development directorate).

Officers highlighted that the 2020/21 budget would be a one year roll over budget. It would reflect the fact the Council had declared a climate emergency and would also continue to reflect the priorities identified in the previous three-year budget strategy.

Taken together, the reports and the MTFP illustrated how the directorate would work to deliver the Our Corporate Plan and progress towards the vision set out in the Our Manchester Strategy.

In relation to the Council's update Financial Strategy and Budget 2020/21, some of the key points that arose from the Committees discussions were:-

- What was the potential impact on the Council's income with the anticipated review by Government on Business rates and what plans had the Council in place to address any impact;
- Clarification was sought on the forecasted in-year overspend of £4.2m for 2019/20 and whether this was against the original or revised budget and connected to this what were the overspends within Children's Services and Adult Social Care against their original budgets;
- How did the Council intend to meet the cost of the estimated overspend of £4.2m;
- What was the intended use of the GMCA return/refund relating to Business Rates and Waste Disposal of £7.2m and why was it to be spread equally across 2020-2022;
- What was the source(s) of the additional commercial income of £8m;
- Clarification was sought on what was the total amount of additional income from Government the Council would receive for 2020/21;
- It was commented that savings targets within Adults Services either needed to be achievable, as this service area had never achieved previous targets that it had been set, or accept that what was being asked of the service was not achievable and cease asking this of the service; and
- Clarification was sought what the £46.9m capital financing cost was in relation to and what were the expected interest payment figure for 2020/21.

The Deputy Chief Executive and City Treasurer advised that the proposals outlined within the Queens Speech was that changes would be compensated through Section 31 grants to mitigate any immediate impact should there be changes to Business Rate retention levels. She commented that there would need to be a longer term policy debate by Government on the role of Business Rates and Local Government funding.

The Deputy City Treasurer clarified that the entire in-year overspend for the Council stood at £4.2m, with overspends mainly in Children's Services and Adult Social Care, which were offset with underspends from other areas. She advised that this forecasted overspend was against the most recent revised budget (which included amounts that had been set aside in the original budget for later in the year, and subsequently allocated into specific areas) and not the original budget for 2019/20. The Deputy City Treasurer advised that she did not have the detail of the overspends within Children's Services and Adult Social Care against their original budgets but agreed to provide this to the Committee after the meeting. The Committee was informed that the Council would use its general fund reserves if the overspend remained at £4.2m at the end of the financial year.

The Committee was advised that the £7.2m GMCA return would form part of the general resources income into the budget and as such it would used as required to help underpin the budget. The reason it was spread across 2020 to 2022 was to ensure longer term funding availability for some investment priorities.

The Deputy Chief Executive and City Treasurer advised that the additional commercial income of £8m was an aggregate view of all of the dividends and income due to the Council.

The Deputy City Treasurer clarified that the Social Care Grant equated to an extra £13m for the Council which was the most significant growth in funding. There was also additional funding of circa £1.4m for Public Health. The Deputy Chief Executive and City Treasurer commented that Directorate budgets had increased to incorporate the additional Social Care Funding as well as the proposed Council Tax and precept increases.

The Deputy Chief Executive and City Treasurer commented that the capital financing cost was a combination of the minimum revenue provision the Council was required to make, interest repayment costs and any revenue contributions to capital. The Deputy City Treasurer advised that she would provide the Committee with details on the expected interest payment figure for 2020/21 after the meeting.

In relation to the Council's Business Plan 2020/21, some of the key points that arose from the Committees discussions were:-

- It was commented that within the Council Business Plan 2020/21, there was little reference to keeping the basics on track insomuch as the everyday services that residents relied on, which was an element of achieving the Our Manchester vision by 2025;
- In relation to the Zero Carbon Manchester corporate priority, what was the funding for this and how would scrutiny review whether this priority was being achieved;
- Was there any budget for the retrofitting of existing properties to improve their energy efficiencies and for embedding climate change commitments into Manchester's next Local Plan;
- Had there been any costed Invest to Save initiatives within the Capital Strategy to address the increasing use of private temporary accommodation by the Council;
- Of the number of affordable homes that had been built to date, how much of this had been facilitated through the release of council land;
- What was meant by the term 'target hardening' solutions for fly-tipping hotspots;
- It was requested that more granular data be provided on the number of people killed or seriously injured on Manchester's roads and was asked why there did not appear to be any road safety money beyond the next financial year;
- What steps were being taken to bridge the gap between resident and workplace wages;
- More detail was request in relation to the number of residents with no formal qualifications; and
- Was there any resource allocation for improving equality and diversity within the Council.

The Deputy Chief Executive and City Treasurer advised that the Zero Carbon Action Plan was going through a scrutiny process and part of this would include reviewing investment priorities. The Corporate Core Business Plan had some limited additional revenue funding to strengthen capacity in this area and the Capital Strategy would require decisions to be made to enable the Council to achieve its zero carbon commitments.

The Deputy Chief Executive and City Treasurer confirmed that there were additional resources going into the Local Plan work to embed the Council's climate change commitments, but acknowledged that the Council had limited resources available and over the next five years would face some challenging decisions.

The Deputy City Treasurer commented that the Council Business Plan was an overarching plan and the detail in relation to scrutinising the homelessness business plan, including the use of temporary accommodation would be considered by the Neighbourhood and Environment Scrutiny Committee. The Chair suggested that the Committee received a future report on what financial steps the Council was taking within its capital budget to improve the provision of good quality temporary accommodation within the broad geographical boundaries of the city.

The Deputy Chief Executive and City Treasurer advised that she would provide the detail on the number of affordable home built to date which had been facilitated through the release of council land to Members following the meeting.

The Director of Commercial and Operations advised that 'target hardening' solutions referred to the physical steps that would be taken to prevent fly tipping and provided an example of what this might entail.

The Director of Policy, Performance and Reform explained that the Our Manchester Local Industrial Strategy was intended to address the gap between resident and workplace wages to make for a more inclusive economy.

The Deputy Chief Executive and City Treasurer advised that there was resource allocated within the revenue budget specifically for equality and diversity. The underlying financial level of resource remained the same but there was an increase in the level of focus and capacity into this area.

In relation to the Corporate Core Budget Report 2020/21, some of the key points that arose from the Committees discussions were:-

- Could an example be given of how the Council intended to develop a more diverse workforce;
- Why was it proposed to delete 12 posts within Revenue and Benefits service which had not been filled;
- There was concern that posts within services were being held vacant for long periods of time only to then be deleted;
- It was suggested that the Council investigated the feasibility of further investment in additional public conveniences within and across the city;
- Further clarification was requested in relation to the proposal that the Council granted a lease for the non-core investment assets at Manchester Airport for a term of 275 years.

The Interim Director HROD advised that a range of activities would be looked at in relation to improving the diversity of the workforce, which would be informed by the Council's existing BAME and disabled workforce and then sent out for consultation. An external review on the Council's processes in terms of race had also been

undertaken and it was anticipated that the outcome of this review would be available for Members in spring 2020.

The Deputy Chief Executive and City Treasurer explained that there had been a number of vacant posts within the Revenue and Benefits Service which had been vacant for some time and there had been a shift of work with the roll out of Universal Credit which had reduced the workload of part of this service and due to this change the Council had taken the decision to delete these vacancies, whilst investing in the areas of the service that provided support to residents in terms of the collection of Council Tax and Business Rates.

The Strategic Director (Growth and Development) advised that the lease agreement for the non-core assets at Manchester Airport was complex and agreed to provide a detailed briefing note to the Committee.

Decision

The Committee:-

- (1) Recommends that their comments be submitted for consideration by the Executive at their meeting on 15 January 2020;
- (2) Requests that Officers provide additional information to the Committee on the following areas in a timely manner:-
 - detail of the overspends within Children's Services and Adult Social Care against their original budgets
 - the expected interest payment figure for 2020/21 in relation to the capital financing cost
 - detail on the number of affordable home built to date which had been facilitated through the release of council land
 - detail of the lease agreement for the non-core assets at Manchester Airport.
- (3) Requests a future report on what financial steps the Council is taking within its capital budget to improve the provision of good quality temporary accommodation within the broad geographical boundaries of the city, including invest to save proposals for temporary accommodation units for both homeless families and supported and semi-supported housing options to address the needs of homeless people, and young people at risk of homelessness.
- (4) Requests that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course.

RGSC/20/3 Capital Investment Pipeline and Priorities

The Committee considered a report of the Deputy Chief Executive and City Treasurer, which provided a summary of the Council's proposed capital investment priorities, which would be included in the Capital Strategy report to Executive in February 2020.

The main points and themes within the report included:-

- Through the existing capital programme and recent policy decisions there were already a number of overarching future investment priorities, which included:-
 - The steps required to ensure the Council's capital programme met its target to at least halve its carbon output over the next five years, which would include understanding how investment could be classified in terms of carbon impact as well as financial;
 - The ongoing priority to deliver new affordable housing stock resulting in the decision to increase the delivery target from 5,000 Affordable Homes to a minimum of 6,400 Affordable Homes by March 2025;
 - A continued commitment to develop a more inclusive economy, both for the City and the Council, in order to meet the ambition set out within the Our Manchester Industrial Strategy;
 - An increasing role for the Council to look at market intervention, where the existing market outputs did not support the Council's wider aims, likely to be focussed on areas such as health and social care and particular residential and intermediate care;
 - To ensure that the Council's corporate estate was fit for purpose, particularly its leisure estate where certain assets were now nearly 20 years old;
- It was difficult to project the exact budget requirement but for the purposes of the Strategy it was proposed to include a total budget of £30m across all years of the programme for inflation, to be funded from borrowing; and
- An outline of the potential investment proposals across Council Directorates to support the Council in achieving its strategic aims.

Some of the key points that arose from the Committees discussions were:-

- What proposals, if any, was there for investment programmes for the Inclusive Economy;
- Where consideration of market interventions was being considered, was this purely to improve the Council's financial position or to also improve the Council's social value aims at the same time;
- More information was requested on the potential capital requirements for the development of supported and semi-supported housing options and also the proposal to consider the establishment of a Council owned temporary accommodation unit for homeless families;
- There was concern that there was no specific budget allocations for some of the priorities highlighted in the report, with particular reference to proposals to support homeless families and young people;
- There was concern that there was no reference within the Capital paper or pipeline to crime proofing infrastructure;
- Was there any financial provision to investigate/research potential inclusions to the Council's Capital Programme prior to business cases being developed and submitted for consideration;
- It was commented that as the Capital Programme only listed major, large scale schemes, smaller, local schemes that required investment could often get overlooked;
- What future investment was planned past 2022/23 for drainage;

- Why was there no budget line after 2020/21 for school crossings, and if we were going to continue with a school crossing programme, how would that be implemented successfully if it was not currently in the pipeline given the time necessary to identify and commission that work?
- With reference to the Highways Capital Projects, it was suggested that the priority of each programme should be identified in order to determine what percentage of the overall Highways capital programme should be allocated to individual projects;
- Clarification was sought as to what the £5.9m allocated to the Waste Contract would be used for; and
- Was there any update on the new telephony contract as there appeared to be a low amount of funding allocated to this programme of work.

The Executive Member for Finance and Human Resources advised that through the Capital Strategy Gateway process, all capital programme proposals were required to demonstrate what social value the programme intended on delivering for the city and its residents, through the use of the local workforce and supply chains.

The Executive Member for Finance and Human Resources commented that the use of market interventions would need to be determined on a case by case scenario and would not solely be taken on the grounds of improving the Council's financial position but to also improve the lives of Manchester residents.

The Deputy City Treasurer commented a number of the priorities put forward where the business cases are still being developed prior to approval and formal inclusion in the capital budget. The Executive Member for Finance and Human Resources explained that the Capital Programme was not a static programme and throughout the year would change with things added to it, removed or delayed. As such, it was not appropriate to earmark a level of funding to a particular programme without it being fully scoped.

The Chair suggested that the Committee received a further report on the potential use of the Council's capital budget on an invest to save basis to address the revenue implications of homelessness, and support Manchester residents.

The Deputy City Treasurer advised that when Directorates brought forward business cases for programmes to be included in the Capital Programme, if this required some form of investigatory/research work, this would be cost factored into the business case proposals.

The Executive Member for Finance and Human Resources acknowledged that if more resources were available, more capital investments could be made on small local schemes but as the Council only had a finite financial resource, it had to make its capital investment decisions based on and around the priority areas set by the Council.

The Executive Member for Finance and Human Resources agreed to raise the issue of future investment in drainage and on road safety with the Executive Member for Environment, Planning and Transport.

The Deputy City Treasurer advised that the £5.9million would be used to invest in new vehicles to support the Council's waste contract on an invest to save basis.

The Deputy Chief Executive and City Treasurer explained that for ICT the report only set out programmes were there had been approved spend and there was a larger piece of work around data centre, telephony and CRM system which was not reflected in the report before committee as the overall level of spend had not been fully allocated.

Decision

The Committee:-

- (1) Notes the report.
- (2) Requests that the Executive take into consideration the comments made by Members that highways safety measures (including school crossings and other traffic calming measures), plus crime proofing infrastructure are considered as part of the capital strategy.

RGSC/20/4 Draft 'Our People Plan 2020/23

The Committee considered a report of the Interim Director HR and OD, which provided an update on the development of Our People Plan 2020/23, to deliver Our People strategy.

The main points and themes within the report included:-

- The Our People strategy set out a compelling vision for a future workforce and workplace where systems, processes and cultures were fully aligned with Our Manchester behaviours and where people had the skills, opportunity and support to perform at their best;
- An overview of the draft Our People delivery plan for 2019/20; and
- A summary of key Our People achievements to date

In considering this item, the Committee also considered the report entitled Workforce Intelligence Update and Overview of Vacancies (agenda item 8). The main points and themes of this report included:-

- Absence levels had increased across the organisation and remained amongst the highest in Greater Manchester and now stood at an average of 12.72 days lost per employee in 12 months up to September 2019;
- Stress/Depression continued to account for the greatest number of days lost and was the most common reason for absence in each Directorate;
- Significant work had been undertaken over the last six months to try to address rising absence figures at both a Corporate and Directorate/Service level;
- In addition, HROD were supporting a range of "deep dive" projects in each Directorate to address specific issues;
- An overview of live capability/conduct cases across each Directorate;
- There continued to be reduction in agency spend across the Council;

- Details of the number of apprenticeships starts by the end of quarter 2 of 2019/20; and
- Details on the number of posts showing as vacant, including the numbers of those currently out to recruitment; those held as the service was currently going through a service redesign and those which were budgeted on the organisational structure but were not currently being recruited to.

Some of the key points that arose from the Committees discussions were:-

- How would the Plan look to address underperformance of employees and ensure that the number of staff that had been subjected to a prolonged period suspension during disciplinary procedures was reduced;
- It was commented that improving the organisations' approach to performance management was a central issue to any People Strategy and should not be a peripheral issue;
- It was also suggested within the Plan there needed to be a distinction between work that would be undertaken in improving the Council's disciplinary processes and performance management of staff;
- When were the outcomes of the 2019 BHeard survey and outcomes of the Independent Race Equality Review likely to be available for scrutiny;
- There was concern around the overrepresentation of BAME staff subject to disciplinary procedures;
- How often in Return to Work conversations did staff cite that their absence was connected to the stress brought on by having to cover vacant posts and what was being done about this;
- It was asked whether Officers had done any detailed analysis to investigate whether there was a correlation between the number of vacancies held in departments and the absence rates within those teams – RECOMMENDATION;
- Was there any correlation between levels of stress, anxiety and depression and individuals workloads;
- How was the Council intending on reducing the average number of days off sick from Council staff (12.5 days), compared to sector average (8.5 days);
- It was commented that conversations with their staff around work related needed to be incorporated into general working practices and not just take place when a member of staff had been off sick;
- It was suggested that within future workforce dashboards, a measurement of caseloads for those services with the highest levels of sickness absence caused by stress was taken and compared to historic average levels;
- Members commented on the importance of maintaining ongoing conversations with Trade Union representatives as they were often an invaluable source of anonymised information;
- It was queried what were the intended SMART measures to determine the success of the Our People Plan, and also how would priorities be determined;
- Concern was expressed that Directorates were holding vacant posts for significant periods of time pending restructures and clarification was sought as to how much influence HR had in the timing of restructures and how this input strategically aligned to the needs of the organisation as opposed to the desire of Directorates to achieve financial savings;

- What was the intention for the 110fte budgeted posts which were on the organisational structure but currently not being recruited to; and
- What progress was being made with the recruitment to the vacant posts within Capital Programmes as it was acknowledged that there had been difficulty filling these posts.

The Interim Director HR and OD advised that addressing underperformance and suspension of employees would be picked up under the strand of 'Enabling and Supporting High Quality People Management' within the proposed Our People Plan, which included the priorities of improving and modernising the Council's HR policy framework and guidance and improving the organisation's approach to performance management by up-skilling managers, reviewing systems and processes and driving a more performance focused culture.

The Interim Director HR and OD acknowledged the points made around the need to make the Plan more explicit in terms of improving the Council's disciplinary processes, and performance management of staff.

The Committee was advised that it was intended to report to the Executive in the next few weeks with an overall summary of the outcomes of the BHeard survey results and then a programme of rolling out these results across the whole Council would follow.

The Executive Member for Neighbourhoods (who was the Executive lead for Equality) advised that the independent race equality review was completed in December 2019 and the outcomes of the review were initially being shared with the stakeholders, individuals and groups who participated in the review. In parallel, the Council's SMT and Executive and wider Trade Union membership would be considering the outcomes by the end of February 2020 to permit wider circulation of the outcomes.

The Head of HR Operations advised that in the past, it had not been common practice to collate the themes as to why staff had been off sick from the RTW interviews. Work undertaken in the last 18 months had been in the main to strengthen the compliance of Return to Works taking place and it had only been recently that the themes of staff absences had started to be collated.

In terms of absence levels, it was acknowledged that these had increased and the report highlighted some of the deep dive activity that was taking place to understand why absence levels had increased in various departments and what could be done to tackle this. It was acknowledged that the Council's current managing attendance policy did not fit across all the issues within service areas. From the information obtained from the deep dives, HR was intending on tailoring various approaches to managing attendance in different service areas to reduce current levels of absence.

The Interim Director HROD advised that work was already underway in reviewing the caseloads of those staff working in those services areas where there was high levels of sickness absence brought on by stress, and there was national benchmarks that these levels could be compared against. It was also reported that although it would

not resolve the issue completely, there had been significant recruitment in these service areas to try and address this issue.

The Committee was advised that it was fundamental that HR was integrated fully within corporate services and a number of processes had been strengthened to incorporate HR from the outset to provide a greater joined up approach to the development of various Council priorities and plans. The Interim Director HROD acknowledged the point of the need to have SMART measures in place to determine that the Our People Plan was being successfully implemented. It was also reported that restructures were predominantly led by the Service area and the point made around the timing of these was valid and was something that could be looked at more broadly.

The Head of HR Operations clarified that it had not yet been determined what was to happen to the 110fte budgeted posts which were on the organisational structure but not yet currently recruited to.

The Deputy Chief Executive and City Treasurer advised that the vacancies in Capital Programmes contained a number of technical skilled disciplines that had been very difficult to recruit to, in Manchester, not just to the Council. The number of vacancies in previous years had been much higher with a requirement on external consultancy staff to carry out these roles and there had been a significant amount of work, including the appointment of apprentices, graduate trainees and developing the relationships with the local universities to address the development of skills required and the vacancy rate and recruitment to these posts was monitored on a regular basis.

Decisions

The Committee:-

- (1) Notes the development of Our People Plan 2020/23.
- (2) Notes the levels of sickness absence across Directorate within the Council and the level of current vacancies across the organisation.
- (3) Recommends that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two.

RGSC/20/5 Workforce Intelligence Update and Overview of Vacancies

The Committee this item under the previous minute.

RGSC/20/6 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee:-

- (1) Notes the report;
- (2) Agrees the work programme.

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 4 February 2020

Subject: Domestic violence & abuse funding and commissioning review

Report of: The Strategic Director (Neighbourhoods)

Summary

This report provides a response to questions raised at the Scrutiny Committee meeting in September 2019 about the review of domestic violence and abuse funding and commissioning arrangements.

Recommendations

To consider and comment on the contents of the report.

Wards Affected: Deansgate and Piccadilly

Alignment to the Our Manchester Strategy Outcomes (if applicable)

Manchester Strategy outcomes	Summary of how this report aligns to the OMS
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	
A highly skilled city: world class and home grown talent sustaining the city's economic success	
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	
A liveable and low carbon city: a destination of choice to live, visit, work	The review of funding and commissioning has the aim of achieving a cohesive and co-ordinated approach to ensuring that victims, children and families affected by domestic violence and abuse, across the city, benefit from the best possible service and support response
A connected city: world class infrastructure and connectivity	

to drive growth	
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Contact Officers:

Name: Fiona Worrall
Position: Strategic Director – Neighbourhoods
Telephone: 0161 234 3926
E-mail: f.worrall@manchester.gov.uk

Name: Mark Leaver
Position: Strategic Lead Integrated Commissioning
Telephone: 0161 234 5325
E-mail: m.leaver@manchester.gov.uk

Name: Ian Halliday
Position: Community Safety Policy and Performance Manager
Telephone: 0161 234 1284
E-mail: i.halliday@manchester.gov.uk

Background documents (available for public inspection):

None

1.0 Introduction

1.1 At the meeting in September 2019, Members made the following decisions:

- (1) Recommend that the Deputy Leader (Councillor S Murphy) and Officers look to ensure the continuation of all Domestic Violence and Abuse services until the strategic review has concluded, including but not limited to those services where funding is sourced from other agencies and is due to expire in March 2020;
- (2) Recommend that whilst the Committee is cognisant of budgetary pressures, the Deputy Leader (Councillor S Murphy) and Officers undertaking the review do not restrict the review to its current financial envelope;
- (3) Recommend that Officers take on board the concerns of the committee in relation to the delivery of specialised commissioned services; and
- (4) Requests that Members be provided with an update that will provide information on:-
 - When the review will commence and conclude;
 - Who will be involved in the review; and
 - The budget provision afforded to the review

2.0 Response

2.1 In response to (1), Members can be assured that:

- Re-tendering and re-commissioning of domestic violence and abuse accommodation services has been progressed satisfactorily, with contracts being awarded to the successful bidders and mobilisation arrangements being implemented, in advance of commencement in April 2020.
- Negotiations are ongoing with the Director of Population, Health and Wellbeing regarding allocation of contributory funding to enable further continuation of the MiDASS service.
- Confirmation of the CSP grant that provides for a range of other services and initiatives such as behaviour change programmes, counselling for children affected by DV&A and intervention for those affected by child to parent violence is expected by the end of January at latest.

A table setting out for Members information the current range of domestic violence and abuse service, how they are funded and provided, is attached at Appendix 1.

2.2 In response to (2), the review team have noted Members comments and reflected them in the drafting of the scope and terms of reference of the review, which is to be approved at the Domestic Violence and Abuse Strategy Group on 23rd January 2020. It is intended that review encompass all aspects

of domestic violence service provision, including those areas where there are known gaps or shortfalls, or emerging issues and threats.

2.3 In response to (3), the comments and concerns of Members regarding specialised commissioned services are noted and will be taken into account as the review is progressed.

2.4 In response to (4), Members are advised that:

- The review team were authorised by the CSP Board at its meeting on to combine the two tasks of i) reviewing and refreshing the Delivering Differently Strategy, and ii) reviewing the funding and commissioning arrangements for domestic violence and abuse services, into one co-ordinated piece of work, with one set of terms of reference and timescale for completion.
- As the re-tendering and re-commissioned of the existing services has been undertaken on a two year basis to allow time for that part of the review, it is likely that the publication date for the updated Strategy may move into the first half of 2021, so that the outcomes of review of the funding and commissioning arrangements can be fully reflected and incorporated into the final version.
- The review team have had two exploratory meetings in December and January, with the aim of developing a draft terms of reference and timescale. As mentioned in 2.2 above, it is anticipated that these will be approved by the Domestic Violence and Abuse Strategy Group on 23rd January 2020.
- The merged task and finish group will work under the auspices of and report to the Domestic Violence and Abuse Strategy Group, chaired by Fiona Worrall and represented at Elected Member level by the Deputy Leader Councillor Sue Murphy.
- Initially, that task and finish group will comprise:
 - Mark Leaver – Strategic Lead, Integrated Commissioning
 - Karina Carter – Commissioning Officer, Directorate of Homelessness
 - Delia Edwards – Domestic Violence Reduction Manager
 - Ian Halliday – Community Safety Policy and Performance Manager
 - Leanne Conroy – Policy Specialist, Community Safety
 - Karen Palmer – Project Manager, Integrated Commissioning
- It will, however, be expanded as required, to ensure that conduct of both elements of the review benefit from the widest possible range of knowledge, experience and expertise.
- One of the tasks the group will incorporate into its work will be to reach the basis of a case for investment to tackle identified current shortfalls in provision, and to facilitate greater emphasis on early help and intervention

whilst not, in the short-term, downscaling the response to our existing high risk demand.

- In terms of costs and budget attached to the review, costs over and above staff time should be minimal, save for some modest expenditure that may be incurred in carrying out consultation and engagement activity with partners, providers and other stakeholders.
- In the short-term, whilst the funding and commissioning review is completed and its recommendations finalised, a table setting out provisionally intended spend on domestic violence and abuse services from known / predicted 2020-21 funds available is attached at Appendix 2.

3.0 Conclusions and recommendations

- 3.1 The work of the review team to carry out all aspects of the co-ordinated review of strategy, funding and commissioning will be monitored throughout by the Domestic Violence and Abuse Strategy Group, chaired by Fiona Worrall and with Member representation and input from Councillor Sue Murphy.
- 3.2 Once the review is completed, the findings and recommendations, and the updated Domestic Violence and Abuse Strategy, will be submitted to the Strategy Group for endorsement and to the CSP Board for final ratification and, in the case of the Strategy, approval to launch and publish.
- 3.3 Members are asked to note and comment on the contents of the foregoing paragraphs.

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Appendix 1 – Current domestic abuse provision, funding sources and commissioning arrangements

Provider	Service	Annual Allocation	Start Date	Procurement	Funding Source
Independent Choices	Women's Domestic Abuse Helpline	£52,690.00	1/4/2019	Contract	Adults DA budget
Manchester Womens Aid	MWA Refuge Accommodation - 1111	£332,815.66	1/4/2019	Contract	Adults DA budget
Manchester Womens Aid	MWA Outreach - 1112	£153,605.34	1/4/2019	Contract	Adults DA budget
Saheli Ltd	Saheli Refuge Accommodation - 173	£75,117.62	1/4/2019	Contract	Adults DA budget
Talk, Listen, Change (formerly Relate)	Perpetrator Programme	£70,000.00	1/4/2019	Spot purchase/ (FRIF)	CSP funding
Manchester Womens Aid	MidASS (IDVA in North and South maternity units)	£107,000.00	1/4/2019	Contract	Funded via Adults + MHCC
Independent Choices	LGBT IDVA	£12,500.00	1/4/2020	Contract	Joint funding with GMCA and LA's
LGBT Foundation	LGBT Accommodation Worker	£13,750.00	1/4/2019	Contract	Extension funding from DCLG
Manchester Womens Aid	IRIS	£72,740	1/4/2019	Contract	Adults
Manchester Womens Aid	IRIS	325,041	1/4/2020	Contract	MHCC
Manchester Womens Aid	Recovery programmes	19,500.00	1/4/2019	Contract	Adults DA budget
Children's Society	Resolve - therapeutic interventions with children	£35,000	1/4/2019	annual grant	Community Safety DA budget
NESTAC	FGM Aspire	£10,000	1/4/2019	Grant ends	DCLG

	programme			31/3/20	funding
NESTAC	FGM Development	£10,000.00	1/4/2019	Grant	Continuation CSP grant for further year
Independent Choices	FM/HBV	£10,000.00	1/4/2019	Grant	Continuation CSP grant for further year
	Total external DA provision	£1,299,758.00			
In House Provision					
Maternity IDVA	1 x IDVA in St Mary's	£43,429		in house provision	mainstream
IDVA	8 FTE IDVA's 2 x TL's	£284,679		in house provision	mainstream
IDVA	2 IDVA	£60,000	1/4/2020	in house provision	GMCA core DA funding
Oaklodge	DA homeless temp accomm	£187,305		in house provision	mainstream
	Total in house provision	£575,413			

Appendix 2 – Intended spend on domestic violence and abuse service provision during 2020-21

It is expected that the bulk of provision (and spend) during 2020-21 will remain unchanged, particularly that related to accommodation services, IRIS and our in-house IDVA provision. As such, the table below is largely similar to that above.

As mentioned in paragraph 2.1 above, negotiations are in progress to secure the funding required to continue the work of MiDASS. Similarly, confirmation of continued funding of the LGBT IDVA provision will be contingent on agreement of GMCA to underwrite a portion of the cost again and the other GM authorities to continue to contribute as they have for the past two years. What is shown in the table is MCC's contribution. A bid has been submitted to DCLG for extension to the funding of the LGBT accommodation project and the outcome is awaited.

Provider	Service	Annual Allocation	Start Date	Procurement	Funding Source
Independent Choices	Women's Domestic Abuse Helpline	£52,690.00	1/4/2019	Contract	Adults DA budget
Manchester Womens Aid	MWA Refuge Accommodation - 1111	£332,815.66	1/4/2019	Contract	Adults DA budget
Manchester Womens Aid	MWA Outreach - 1112	£153,605.34	1/4/2019	Contract	Adults DA budget
Saheli Ltd	Saheli Refuge Accommodation - 173	£75,117.62	1/4/2019	Contract	Adults DA budget
Manchester Womens Aid	MiDASS (IDVA in North and South maternity units)	£107,000.00	1/4/2019	Contract	Funded via Adults + MHCC
Independent Choices	LGBT IDVA	£12,500.00	1/4/2020	Contract	Joint funding with GMCA and LA's
LGBT Foundation	LGBT Accommodation Worker	£13,750.00	1/4/2019	Contract	Extension funding from DCLG
Manchester Womens Aid	IRIS	£72,740.00	1/4/2019	Contract	Adults
Manchester Womens Aid	IRIS	£325,041.00	1/4/2020	Contract	MHCC

Manchester Womens Aid	Recovery programmes	19,500.00	1/4/2019	Contract	Adults DA budget
Children's Society	Resolve - therapeutic interventions with children	£35,000.00	1/4/2019	annual grant	Community Safety DA budget
	Total external provision	£1.119.759.62			
In House Provision					
Maternity IDVA	1 x IDVA in St Mary's	£43,429		in house provision	mainstream
IDVA	8 FTE IDVA's 2 x TL's	£284,679		in house provision	mainstream
IDVA	2 IDVA	£60,000	1/4/2020	in house provision	GMCA core DA funding
Oaklodge	DA homeless temp accomm	£187,305		in house provision	mainstream
	Total in house provision	£575,413			

We are, however, in the process of formulating plans for spend on DVA services and initiatives from the 2020-21 CSP grant, the final amount of which is not yet confirmed. Early indications are that the bid for apportionment of the CSP grant to DVA provisions will focus on the following:

Provider	Service	Annual Allocation	Start Date	Procurement	Funding Source
Talk, Listen, Change (formerly Relate)	Perpetrator Programme	£80,000.00 (inc £10,000 for evaluation project)	1/4/2020	Spot purchase/(FRIF)	CSP funding
NESTAC	FGM Development (increase scope of ASPIRE project)	£20,000.00	1/4/2020	Grant	Continuation CSP grant for further year
MCC	Sanctuary Scheme	£5,000.00	1/4/2020	Grant	CSP funding
Independent Choices	FM/HBV	£10,000.00	1/4/2020	Grant	Continuation CSP grant for further year

Respect	CPVA intervention training	£16,000.00	1/4/2020	Spot purchase (procurement)	CSP funding
	Total	£131,000.00			

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**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 4 February 2020

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Further email sent on 20/01/2020. Still awaiting response from the Director of Homelessness	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	To request that the Director of Homelessness provides Members with information on:- <ul style="list-style-type: none"> • how quickly support was accessible by individuals placed in dispersed accommodation; • when the strategic review was intended to be fully scoped; and • the projected timescale 	Further email sent on 20/01/2020. Still awaiting response from the Director of Homelessness	Mike Wright Fiona Worrall Nicola Rea

		<p>for the strategic review to be completed and anticipated costs.</p> <ul style="list-style-type: none"> • Who will be involved in the review; and • The budget provision afforded to the review 		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	<p>To request that Officers provide additional information to the Committee on the following areas in a timely manner:-</p> <ul style="list-style-type: none"> • detail of the overspends within Children's Services and Adult Social Care against their original budgets • the expected interest payment figure for 2020/21 in relation to the capital financing cost • detail on the number of affordable home built to date which had been facilitated through the release of council land • detail of the lease agreement for the non-core assets at Manchester Airport. 	Responses to this request to be provided asap	Carol Culley Janice Gotts Eddie Smith

7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	A responses to this request to be provided asap	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	A responses to this recommendation to be provided asap	Helen Grantham Shawna Gleeson

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **27 January 2020**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Chief Executive

Corporate Core					
Subject/Decision	Decision Maker	Decision Due Date	Consultation	Background Documents	Officer Contact
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

Ltd for areas within the building.					
<p>TC821 - Framework for the supply of Desktop Hardware 2019/03/01A</p> <p>The Council is looking for a supplier not only for the supply of desktop hardware and peripherals but to also support in the development and deployment of the ongoing end user device strategy.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Collyhurst Regeneration Ref: 15/005</p> <p>The approval of capital expenditure for land and buildings in Collyhurst.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Eddie Smith, Strategic Director (Development) e.smith@manchester.gov.uk
<p>Leisure Services - External Ref: 2016/02/01C</p> <p>The approval of capital expenditure on external Leisure Services land and buildings.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Lee Preston l.preston2@manchester.gov.uk
<p>Capital Investment in schools Ref: 2016/02/01D</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk

The approval of capital expenditure in relation to the creation of school places through new builds or expansions.					
Estates Transformation Ref:2017/06/30D The approval of capital spend to ensure that the operational estate is fit for purpose.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Richard Munns r.munns@manchester.gov.uk
Silver Offices Refurbishment (located at One Central Park) Ref: 2017/07/18B Capital expenditure approval for the cost of refurbishment works at part of the facility.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
TC969 - Provision of LAN AND WLAN 2019/03/01E MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk

<p>TC986 - SAP support and maintenance (2019/03/01F)</p> <p>To provide support to the SAP team in order to resolve incidents.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Provision of Telephony / Unified Communications 2019/03/01G</p> <p>To seek approval to award a contract to a single supplier for the provision of Telephony / Unified Communications across the Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Confidential Contract Report with Recommendations	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Wide Area Network provision 2019/03/01L</p> <p>To appoint a supplier to provide our Wide Area Network Solution.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Report and Recommendation.	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Manchester Active Annual Contract Renewal 2020 2019/04/02B</p> <p>To consider the renewal of the contract for the delivery</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Contract report and performance report for the 2019/20 annual contract.	Rebecca Livesey r.livesey@mcractive.com

of the Manchester Sport and Leisure Strategy.					
<p>The Manchester College property, Ashley Lane, Moston. 2019/05/21A</p> <p>Approval of Capital Expenditure for the acquisition of the property and future demolition.</p>	City Treasurer (Deputy Chief Executive)	Not before 21st Jun 2019		Checkpoint 4 Business Case	Nick Mason n.mason@manchester.gov.uk
<p>Strategic land and buildings acquisition 2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk

<p>House of Sport (2019/07/26A)</p> <p>Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and accommodate the relocation of sports and related institutions to be known as the House of Sport.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Oct 2019</p>		<p>Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.18 (update), 25.07.19) Eastlands Update Executive Report – 11.09.19 & Full Council 02.10.19</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Hammerstone Road Depot refurbishment (2019/07/30A)</p> <p>The approval of capital expenditure to refurbish the depot to increase utilisation, reduce carbon emissions and improve the accommodation.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Sep 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Georgia Cayton, Estates Service Lead Tel: 0161 234 4659 g.cayton@manchester.gov.uk</p>
<p>Section 22 Empty Homes Pilot Agreement with Mosscafe St Vincent's Housing Group (2019/09/23A)</p> <p>The approval of £2m capital expenditure from the</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 22nd Oct 2019</p>		<p>Checkpoint 4</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>

Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscafe St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.					
<p>Highways Structures Improvements (Ref:2019/10/23A)</p> <p>The approval of capital expenditure to undertake remedial works on highway structures identified from Principal Bridge Inspections</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Colin Butterworth c.butterworth@manchester.gov.uk
<p>Great Ancoats Street Improvement Works (Ref:2019/10/23B)</p> <p>The approval of capital expenditure for the purpose of highway improvement works to Great Ancoats Street.</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Our Town Hall - Early Works (4) prior to Notice to Proceed (2019/11/04D)</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2019		Business Case Early Works (3) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk

To seek approval to spend Capital Budget on Early Works.					
Microsoft Consultancy engagement piece Q20377 (2019/11/05A) To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Microsoft Licenses TC718 (2019/11/05B) To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Council Tax Base 2020/21 (2019/11/13A) To set the 2020/21 Council Tax Base	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Council Tax Base report	Julie Hardman julie.hardman@manchester.gov.uk
Business Rates Base 2020/21 (2019/11/13B)	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive	Business Rates Base report	Julie Hardman julie.hardman@manchester.gov.uk

To set the 2020/21 Business Rates Base.			Member for Finance and Human Resources.		
Business Rates 2019/20 balance (2019/11/13D) To agree the estimated business rates surplus or deficit.	City Treasurer (Deputy Chief Executive)	Not before 15th Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Business Rates balance report	Julie Hardman julie.hardman@manchester.gov.uk
Wide Area Network (WAN) Replacement (2019/11/19B) To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for Manchester City Council.	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2019		Checkpoint 4 Business Case	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Highways Northern/Eastern Gateway Walking & Cycling Scheme (2019/12/03A) The approval of capital expenditure for the purpose of development costs for the scheme.	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

<p>Highways Corridor Scheme Development and Implementation (2019/12/03B)</p> <p>The approval of capital expenditure to develop and implement the highway corridor schemes.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Public Realm Asset Management Programme 2019/20 and 2020/21 (2019/12/03C)</p> <p>The approval of capital expenditure on public realm works in both Piccadilly and Deansgate Wards</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Contract for the Provision of Insurance Coverage TC1031 (2019/12/03D)</p> <p>To appoint a Provider to deliver the service.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Report and Recommendation	Samantha Wilson samantha.wilson@manchester.gov.uk
<p>Our Town Hall - Notice To Proceed with main contract (2020/01/06A)</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Feb 2020		OTH - Notice To Proceed Contract Report/Business Case	Jared Allen j.allen4@manchester.gov.uk

<p>To seek approval to spend Capital Budget on the refurbishment of the Town Hall as part of the Our Town Hall project.</p>					
<p>Abraham Moss Library and Leisure Centre New Build (2020/01/10A)</p> <p>To approve capital expenditure to deliver a new build library and leisure centre at Abraham Moss.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Feb 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Neil Fairlamb N.Fairlamb@manchester.gov.uk</p>
<p>Ghyll Head - Refurbishment of the outdoor education centre facility (2020/01/10C)</p> <p>Approval of capital expenditure for the purpose of the essential refurbishment of the outdoor education centre facility to improve the asset condition and enable the site to improve outcomes and maximise occupancy and revenue.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Feb 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Neil Fairlamb N.Fairlamb@manchester.gov.uk</p>

<p>Changes to existing discretionary NDR retail relief and the reintroduction of a discretionary relief for pubs and local newspapers (2020/01/16A)</p> <p>To adopt the changes which increase the amount of relief granted to retail properties with a rateable value of less than £50,000.</p>	City Treasurer (Deputy Chief Executive)	Not before 14th Feb 2020	In consultation with the Executive Member for Finance and Human Resources.	Written Ministerial Statement (TBS), Existing discretionary relief policy	Charles Metcalfe c.metcalfe@manchester.gov.uk
<p>Asset Management Programme 2020/21 (2020/01/21A)</p> <p>The approval of capital expenditure for the Council's citywide assets.</p>	City Treasurer (Deputy Chief Executive)	Not before 19th Feb 2020		Checkpoint 4 Business Case	Richard Munns r.munns@manchester.gov.uk
<p>Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)</p> <p>The purpose of this tender is to appoint one supplier to</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

<p>form a framework water services agreement. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>					
Development and Growth					
<p>Delivering Manchester's Affordable Homes to 2025 - Disposal of sites (2019/09/05B)</p> <p>To agree the disposal of sites in Council ownership for the provision of affordable homes</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 4th Oct 2019</p>	<p>In consultation with Strategic Director (Growth and Development) and Executive Members for Housing and Regeneration and Finance and HR</p>	<p>Report and Recommendations</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

<p>Land Disposal at Blackrock Street, Beswick (2019/09/11C)</p> <p>To agree the disposal of land at Blackrock Street, Beswick to One Manchester to facilitate the delivery of 25 social rent homes.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Oct 2019</p>		<p>Executive report - 16.10.19 Executive Report - Eastlands Regeneration Framework 13.12.17 and 13.03.19 Economy Scrutiny and Executive Report – Delivering Manchester’s Affordable Homes to 2025 06.09.19 & 11.09.19</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
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Neighbourhoods					
<p>Provision of Neighbourhood Services Case Management System TC1024 (2019/09/10A)</p> <p>To appoint a supplier to provide a Neighbourhood Services Case Management System . This is a Software case management application for public protection and licensing services.</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Feb 2020		Confidential Report with Recommendation	Rachel Williams rachael.williams@manchester.gov.uk
<p>Liquid Fuels Award (2019/11/22A)</p> <p>To seek approval to award a Contract to 1 supplier to supply liquid fuels to the City Council and is used by Fleet Services.</p>	City Treasurer (Deputy Chief Executive)	Not before 21st Dec 2019		Confidential Contract Report with recommendation	Gary Campin g.campin@manchester.gov.uk
<p>Young Manchester Funding (2019/12/06A)</p> <p>To finalise the contract value for the continuation of funding to Young Manchester</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Jan 2020		Manchester Youth Offer Strategy	Lisa Harvey Nebil lisa.harvey-nebil@manchester.gov.uk

Highways					
<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/08/07B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Contract Report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
<p>Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B)</p> <p>To appoint more than one supplier to a framework for the supply Dense Bituminous Macadam (DBM) & Associated Products</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential contract report with recommendation</p>	<p>Brendan Taylor b.taylor1@manchester.gov.uk</p>
<p>Highways Investment Programme - Large Patching Programme (2019/10/02A)</p> <p>The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 30th Oct 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Kevin Gillham k.gillham@manchester.gov.uk</p>
<p>Highways Maintenance Defect Repairs TC1039 (2019/09/03C)</p> <p>To seek approval to award a Contract to one supplier to undertake a backlog of all current highway defect repairs</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential contract report with recommendation</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>

<p>Proprietary treatments to Carriageways & Footways TC041 (2019/09/11D)</p> <p>To seek approval to award a Framework agreement to 4 suppliers to provide proprietary treatments to carriageways and footways within the Manchester boundaries.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Dec 2019</p>		<p>Confidential contract report and recommendation</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>
<p>Car Park Management Services TC1054 (2019/11/04E)</p> <p>To appoint a supplier to provide Car Park Management Services</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Sep 2020</p>		<p>Report and Recommendation</p>	<p>Danny Holden d.holden1@manchester.gov.uk</p>
<p>Children and Families</p>					
<p>Extra Care - Russell Road LGBT Project 2019/03/01H</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

<p>Extra Care - Millwright Street Project 2018/03/011</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>
<p>Adults Social Care and Health</p>					
<p>TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A)</p> <p>To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse and sense those at</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>

risk of falling					
<p>TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse movement patterns.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)</p> <p>To appoint a supplier to provide movement sensors to allow remote physio</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)</p> <p>To appoint a supplier to provide specialist ICT equipment that prevents falls in the home</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

<p>TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)</p> <p>To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>Adult Social Care Commissioned Service Fees Uplift (2019/10/11A)</p> <p>To approve uplifts to fees for adult social care providers for financial year 2019/20.</p>	<p>Executive Director of Adult Social Services</p>	<p>Not before 11th Nov 2019</p>		<p>Report and recommendation</p>	<p>David Roberts david.roberts28@nhs.net</p>
<p>Education and Skills</p>					
<p>Q20347 Consultant for EYES data Migration. 2019/04/25A</p> <p>Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jun 2019</p>		<p>Report and Recommendation</p>	<p>Jon Nickson j.nickson@manchester.gov.uk</p>

4. Resources and Governance Scrutiny Committee - Work Programme – February 2020

Work Programme – February 2020

Tuesday 4 February 2020, 10.00am (Report deadline Friday 24 January 2020)				
Theme – Budget and Corp Core updates				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Budget 2020/21 – final proposals	The Committee will consider refreshed budget proposals following consideration of original proposals at its January 2020 meeting.	Councillor Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report
ICT update	To provide a further update on work around resiliency for Manchester's IT network and service. To include an update on the implementation of Liquid Logic including how it is being utilised and the benefits that are being derived from its use.	Councillor Ollerhead (Exec Member for Finance and HR)	Ian Grant	
Legal Services Update	To receive a report on the work of the Council's Legal Services Department.	Councillor Ollerhead (Exec Member for Finance and HR)	Fiona Ledden Jacqui Dennis	

Capital Investment Pipeline and Priorities - Strategic Investment Proposal	To receive a report on a proposed strategic investment in relation to the Council's Capital Strategy	Councillor Ollerhead (Exec Member for Finance and HR) Cllr Leese (Leader)	Eddie Smith	Part B report
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and Human Resources	Cllr Ollerhead (Exec Member for Finance and HR)	Cllr Ollerhead	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Monday 24 February 2020, 10.00am – BUDGET MEETING
(Report deadline Thursday 13 February 2020)

Theme – Budget

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council's Budget 2020/21	<p>To receive an update on the Councils Budget options prior to submission to the Executive and Full Council.</p> <p>To include an update on the Global Revenue and Monitoring position.</p>	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report

**Tuesday 3 March 2020, 10.00am
(Report deadline Friday 21 February 2020)**

Theme – Policy and Performance – Our Manchester Approach and Our Transformation Programme

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Evaluation of the Our Manchester approach	To receive a further report evaluating how of Our Manchester and how this is helping to deliver the required Council savings targets.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley James Binks	See minute RGSC/19/20 from March 2019 meeting
Our Transformation Programme – progress update	To receive an update on the progress of work and outcomes of the Our Transformation Programme. To include practical examples of the difference being made as part of this piece of work.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley Fiona Ledden James Binks	See minute RGSC/19/56 from October 2019 meeting
Policy and Performance Priorities	To receive a report on the priorities and performance of the Council’s Performance, Policy and Reform department for the 2020/21 Municipal Year.	Cllr Ollerhead (Executive Member for Finance and HR)	James Binks	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

Items to be Scheduled
 (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
 (New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Use of capital budget to improve the provision of good quality temporary accommodation	To receive a report on what financial steps the Council is taking within its capital budget to improve the provision of good quality temporary accommodation within the broad geographical boundaries of the city	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Carol Culley Janice Gotts Mike Wright	Date to be confirmed Requested at RGSC meeting on 7 Jan 2020
S106 governance arrangements	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and • The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bounbd by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. 	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Julie Roscoe Eddie Smith	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements

Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and • what other local authorities are doing around income generation which the Council could possibly look to emulate 	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p>
HR Workforce themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> • Scrutiny of equalities within the workforce; • BHeard survey 2019 results and outcomes; and • Case and performance management (including the management of staff suspension) 	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	<p>Date to be confirmed</p> <p>Potentially February 2020</p>
State of the City 2019	To receive the State of the City report 2019	Cllr Leese (Leader)	TBC	Date to be confirmed
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed

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